



**COMMUNITY ASSET MANAGEMENT PROGRAM COMMITTEE
(CAMP)**

**Monday, August 21, 2017
Minutes**

1. CALL TO ORDER

The meeting was called to order by Chair Susan Frost at 6:00 p.m. at the Maintenance Service Center, 3500 Robertson Park Road, Livermore, California.

2. ROLL CALL

Committee Members	Chair Susan Frost Vice Chair Bob Dashner Jennifer Estridge Jan Evans Paul Foster Gordon Jones Jennifer Yeamans
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Absent	Regina Bonanno, Erik Gets (both excused)
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Staff Present	Anthony Smith – Management Analyst Cheri Sheets – City Engineer Helen Ling – Water Resources Division Manager Kathy Hughes - Administrative Assistant Colin Chung - Consultant – Kayuga Solution
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3. PUBLIC COMMENT

Nothing to report.

4. APPROVAL OF MINUTES

ON A MOTION BY MEMBER FOSTER, SECONDED BY MEMBER JONES, CARRIED ON A 5-0 VOTE (WITH MEMBER ESTRIDGE ABSTAINING DUE TO ABSENCE AT THE MEETING), THE JUNE MINUTES WERE APPROVED AS

SUBMITTED. ON A MOTION BY MEMBER EVANS, SECONDED BY MEMBER ESTRIDGE, CARRIED ON A 5-0 VOTE (WITH CHAIR FROST ABSTAINING DUE TO ABSENCE AT THE MEETING), THE JULY MINUTES WERE APPROVED AS SUBMITTED.

5. **REPORT ON OLD BUSINESS**

- 5.01 **Review Core Concepts of Public Engagement** – Anthony Smith reviewed the Core Concepts of the Asset Management Program to date, and asked the committee members for comments. He also shared a draft mission statement with the Committee and asked for their input.
- 5.02 **Review Status of Funding and Project to Date** – Anthony Smith reviewed the Status of Funding and the next phase for the Asset Management Program.

6.0 **NEW BUSINESS**

- 6.01 **Discussion on Cross-Asset Prioritization** – Anthony Smith reviewed how the City has prioritized its assets to date, and asked the members for their initial impressions.
- 6.02 **Discussion on Infrastructure Report Card** – Anthony Smith lead a discussion and reviewed how assets have been rated to date.
- 6.03 **Additional 2017 CAMP Meeting Dates** – The Committee agreed by consensus to have a November meeting on Thursday, November 16, 2017.

7. **ADJOURNMENT**

IT WAS MOTIONED BY MEMBER ESTRIDGE, SECONDED BY MEMBER EVANS, TO ADJOURN THE MEETING AT 7:30 PM TO A REGULAR CAMP COMMITTEE MEETING ON MONDAY, SEPTEMBER 18, 2017 AT 6:00 PM, AT THE MAINTENANCE SERVICE CENTER.