

## FY 2017-19 CITY COUNCIL PRIORITIES REPORT

**GOAL – ASSET MANAGEMENT:** *Establish a comprehensive Asset Management Program, ensuring the community continues to receive vital services through a sustainable infrastructure strategy.*

### Action Items

1.	Asset Identification & Condition Assessment	Status Update	Estimated Completion	Lead
	<p><b>A)</b> Review initial findings of asset inventory and present potential prioritization methods and preliminary management strategy concepts to the City Council for the following asset classes:</p>			
✓	1. Walls	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the March 27, 2017, City Council meeting.	Completed	PW
✓	2. Sidewalks and Pedestrian Ramps	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the June 12, 2017, City Council meeting.	Completed	PW
✓	3. Artwork, Bridges, & Curb/Gutter	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the January 8, 2018, City Council meeting. Artwork will be handled separately as it is not “replaced” in the traditional sense of assets.	Completed	PW
✓	4. Parks, Landscape, & Trails	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the January 8, 2018, City Council meeting.	Completed	PW
✓	5. Streetlights and Traffic Control	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the September 11, 2017, City Council meeting.	Completed	PW
✓	6. Storm Drains and Waterways	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the January 8, 2018, City Council meeting.	Completed	PW

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✓	<p><b>B)</b> Complete Phase II agreement with Kayuga to complete additional inventory and assist in project implementation</p>	<p>Staff completed a Phase II agreement with Kayuga Solution for an inventory, condition assessment, and basic asset management program for the Las Positas Golf Course. July 2018 Council action approved a long-term lease therefore no need to continue this action.</p>	Completed	PW
	<p><b>C)</b> Issue a RFP for a tree inventory project aimed at locating and assessing all of the City's trees, including street trees</p>		Winter 2018-19	PW
	<p><b>D)</b> Complete additional asset inventory and condition assessments for the following assets:</p> <ol style="list-style-type: none"> <li>1. Sidewalk Backing Lots</li> <li>2. Storm Drain</li> <li>3. Landscape Maintenance Districts and Community Facilities Districts</li> <li>4. Airport</li> </ol>	<p>Staff will be completing an inventory of backing-lot sidewalks to confirm the estimated cost of a one-time repair of significant defects.</p> <p>The Caltrans Division of Aeronautics will be completing a Pavement Management Program for the Livermore Airport. Inspections will be completed in Winter 2018-19, and a final report is anticipated in early 2019. Additional inventory of other Airports assets will be completed by staff or consultants.</p>	<p>Winter 2018-19</p> <p>Summer 2019</p> <p>Summer 2019</p> <p>Summer 2019</p>	PW

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2.	<b>Develop Asset Management Strategies, Policies, and Prioritization</b>	<b>Status Update</b>	<b>Estimated Completion</b>	<b>Lead</b>
	<b>A)</b> Present refined management strategy options for each asset class and options for prioritizing the allocation of funds between asset classes to City Council	Staff will present strategies for Council workshops and/or presentations to aid in the final prioritization and decision-making process.	Winter 2018-19	PW
	<b>B)</b> Council Workshop to prioritize available funding across asset classes		Summer 2019	PW
	<b>C)</b> Council adoption of Asset Management Policies	Council reviewed and provided direction on a new Sidewalk Repair Program policy in July 2018. Staff will conduct additional inventory analysis for backing lots and will bring ordinances to support the Council direction in late Fall or early Winter 2018-19.	Fall 2019	PW
3.	<b>Community Engagement</b>	<b>Status Update</b>	<b>Estimated Completion</b>	<b>Lead</b>
	<b>A)</b> Continue Community Asset Management Committee (CAMP) Meetings to obtain input on proposed management strategies, prioritization options, and public outreach efforts	Staff met regularly with the CAMP and has obtained input on prioritization and management strategies for each asset class. CAMP also provided input on public outreach and has staffed a booth at the Farmer's Market sharing their perspective on the City's AMP with the public. CAMP outreach will continue with other events in 2018 and quarterly meetings.	Ongoing	PW

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	<b>B)</b> Conduct public education and outreach with the goal of informing residents on the issues facing the City's assets and garnering input on a variety of possible solutions	Staff has begun internal discussions on a public outreach plan, including the potential use of an outreach consultant. Staff has also created a website for the program and a Twitter account for the Public Works Department to help disseminate information to the public. Website: <a href="http://bit.ly/livermoreamp">http://bit.ly/livermoreamp</a> Twitter: <a href="https://twitter.com/LivermorePW">https://twitter.com/LivermorePW</a>	Ongoing	PW
<b>4.</b>	<b>Data Management and Continuous Improvement</b>	<b>Status Update</b>	<b>Estimated Completion</b>	<b>Lead</b>
	<b>A)</b> Establish data hierarchy, enter initial asset inventory data into work management software and perform gap analysis to identify missing data and future data needs	Staff is currently in the process of integrating existing data in the City's GIS system as well as the Maintenance work management system. Staff has also identified certain areas where additional data will be useful.	Fall 2018	PW
	<b>B)</b> Continue to improve data related to assets by collecting more inventory and assessment information as needed and update work management software and GIS	Staff prepared additional analysis of sidewalk repair program data to help shape the proposed sidewalk policy that was presented in Summer 2018.	Ongoing	PW