

FY 2017-19 CITY COUNCIL PRIORITIES REPORT

GOAL – ASSET MANAGEMENT: *Establish a comprehensive Asset Management Program, ensuring the community continues to receive vital services through a sustainable infrastructure strategy.*

Action Items

1.	Asset Identification & Condition Assessment	Status Update	Estimated Completion	Lead
✓	<p>A) Review initial findings of asset inventory and present potential prioritization methods and preliminary management strategy concepts to the City Council for the following asset classes:</p>			
✓	1. Walls	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the March 27, 2017, City Council meeting.	Completed	PW
✓	2. Sidewalks and Pedestrian Ramps	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the June 12, 2017, City Council meeting.	Completed	PW
✓	3. Artwork, Bridges, & Curb/Gutter	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the January 8, 2018, City Council meeting. Artwork will be handled separately as it is not “replaced” in the traditional sense of assets.	Completed	PW
✓	4. Parks, Landscape, & Trails	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the January 8, 2018, City Council meeting.	Completed	PW
✓	5. Streetlights and Traffic Control	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the September 11, 2017, City Council meeting.	Completed	PW
✓	6. Storm Drains and Waterways	Staff presented inventory and condition assessment information and Council adopted a prioritization method at the January 8, 2018, City Council meeting.	Completed	PW

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✓	B) Complete Phase II agreement with Kayuga to complete additional inventory and assist in project implementation	Staff completed a Phase II agreement with Kayuga Solution for an inventory, condition assessment, and basic asset management program for the Las Positas Golf Course. July 2018 Council action approved a long-term lease therefore no need to continue this action.	Completed	PW
*	C) Issue a RFP for a tree inventory project aimed at locating and assessing all of the City's trees, including street trees	Carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	PW
✓	D) Complete additional asset inventory and condition assessments for the following assets:			
	1. Sidewalk Backing Lots	Staff completed an inventory of backing-lot sidewalks to estimate the cost of a one-time repair of significant defects. Carried forward to FY 2019-21 City Council Priorities Report.	Completed	
*	2. Storm Water System	Carried forward to FY 2019-21 City Council Priorities Report	*Carry-Forward	PW
*	3. Landscape Maintenance Districts and Community Facilities Districts	Carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	
*	4. Airport	Carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	

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2.	Develop Asset Management Strategies, Policies, and Prioritization	Status Update	Estimated Completion	Lead
*	A) Present refined management strategy options for each asset class and options for prioritizing the allocation of funds between asset classes to City Council.	Council direction resulted in refinement to focus on walls and storm drain system, which is carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	PW
*	B) Council Workshop to prioritize available funding across asset classes	Council direction resulted in refinements to funding strategies, which is carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	PW
*	C) Council adoption of Asset Management Policies	Council reviewed and provided direction on a new Sidewalk Repair Program policy in June 2018. Staff will bring ordinances to support the Council direction in Summer 2019. Council adoption of other asset management policies is carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	PW
3.	Community Engagement	Status Update	Estimated Completion	Lead
✓	A) Continue Community Asset Management Committee (CAMP) Meetings to obtain input on proposed management strategies, prioritization options, and public outreach efforts	Staff meets regularly with the CAMP and has obtained input on prioritization and management strategies for each asset class. CAMP also provides input on public outreach and has staffed a booth at the Farmer's Market and at the Civic Center Library, sharing their perspective on the City's AMP with the public. CAMP outreach will continue with other events and quarterly meetings throughout the next FY 2019-21 City Council Priorities Report period.	Ongoing	PW

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✓	B) Conduct public education and outreach with the goal of informing residents on the issues facing the City's assets and garnering input on a variety of possible solutions	Staff has begun internal discussions on a public outreach plan, including the use of an outreach consultant. Staff has also created a website for the program and a Twitter account for the Public Works Department to help disseminate information to the public. Outreach will continue throughout the FY 2019-21 City Council Priorities Report period. Staff hosted an Asset Management booth at the Civic Center Library in Winter 2019. Website: https://www.livermoreassets.net/ Twitter: https://twitter.com/LivermorePW	Ongoing	PW
4.	Data Management and Continuous Improvement	Status Update	Estimated Completion	Lead
*	A) Establish data hierarchy, enter initial asset inventory data into work management software and perform gap analysis to identify missing data and future data needs	Staff is currently in the process of integrating existing data in the City's GIS system as well as the Maintenance work management system. This action item is carried forward to FY 2019-21 City Council Priorities Report.	*Carry-Forward	PW
✓	B) Continue to improve data related to assets by collecting more inventory and assessment information as needed and update work management software and GIS	Staff prepared additional analysis of sidewalk repair program data to help shape the proposed sidewalk policy that was presented to Council in Summer and Fall 2018. This action item is carried forward to FY 2019-21 City Council Priorities Report.	Ongoing	PW