

FY 2017-19 CITY COUNCIL PRIORITIES REPORT

GOAL – ASSET MANAGEMENT: *Establish a comprehensive Asset Management Program, ensuring the community continues to receive vital services through a sustainable infrastructure strategy.*

Action Items

1.	Asset Identification & Condition Assessment	Status Update	Estimated Completion	Lead
	<p>A) Review initial findings of asset inventory and present potential prioritization methods and preliminary management strategy concepts to the City Council for the following asset classes:</p>			
✓	1. Walls	Staff provided a review of the findings of the asset inventory and prioritization methods for Decorative Walls at the March 27, 2017 Council Meeting. Council adopted the prioritization methodology.	Completed	PW
✓	2. Sidewalks and Pedestrian Ramps	Staff provided a review of the findings of the asset inventory and prioritization methods for Sidewalks and Pedestrian Ramps at the June 12, 2017 Council Meeting. Council adopted the prioritization methodology.	Completed	PW
	3. Artwork, Bridges & Curb/Gutter		Fall 2017	PW
	4. Parks, Landscape & Trails	The review and findings for Parks, Plazas, Trails and Landscape is scheduled for the October 9, 2017 Council Meeting.	Summer 2017	PW
✓	5. Streetlights & Traffic Controls	The review and findings for Traffic Signals, Streetlights and Traffic Signs was presented at the September 11, 2017 Council Meeting. Council adopted the prioritization methodology.	Completed	PW
	6. Storm Drains & Waterways		Fall 2017	PW

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	B) Complete Phase II agreement with Kayuga to complete additional inventory and assist in project implementation	Staff completed a supplemental agreement with Kayuga to complete the inventory of Las Positas Golf Course assets. The larger, Phase II assessment agreement with Kayuga will be completed in 2018.	Winter 2017-18	PW
	C) Issue a RFP for a tree inventory project aimed at locating and assessing all of the City's trees, including street trees		Spring 2018	PW
2.	Develop Asset Management Strategies, Policies, and Prioritization	Status Update	Estimated Completion	Lead
	A) Present refined management strategy options for each asset class and options for prioritizing the allocation of funds between asset classes to City Council	Staff has begun internal discussion and planning to determine a format and strategy for Council workshops and/or presentations to aid in the final prioritization and decision-making process.	Winter 2017-18	PW
	B) Council Workshop to prioritize available funding across asset classes		Spring 2018	PW
	C) Council adoption of Asset Management Policies		Summer 2018	PW
3.	Community Engagement	Status Update	Estimated Completion	Lead
	A) Continue Citizen's Asset Management Committee (CAMP) Meetings to obtain input on proposed management strategies and prioritization options	Staff has continued to meet monthly with the CAMP and has obtained input on prioritization and management strategies for each asset class. CAMP has also provided input on public outreach and is obtaining a booth at the Farmer's Market so CAMP members can share their perspective on the City's Asset Management Plan with the public.	Fall 2017	PW

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	B) Conduct public education and outreach with the goal of informing residents on the issues facing the City's assets and garnering input on a variety of possible solutions	Staff has begun internal discussions on a public outreach plan, including the potential use of an outreach consultant.	Summer 2018	PW
4.	Data Management and Improvement	Status Update	Estimated Completion	Lead
	A) Establish data hierarchy, enter initial asset inventory data into work management software and perform gap analysis to identify missing data and future data needs		Winter 2018-19	PW
	B) Continue to improve data related to assets by collecting more inventory and assessment information as needed and update work management software	Staff and Kayuga Consultant have continued to collect additional data to further describe the condition of various City assets. The latest effort in early September 2017 will be to inspect Las Positas Golf Course facilities.	Ongoing	PW